

EWP EXECUTIVE MEETING

DATE: October 20, 2010, Wednesday

Location: 10385-60th Ave Edmonton

Call to Order: Dale O'Brien called the meeting to order at 1930 hours (7:30 p.m.)

Members Attendance STATUS

- | | | |
|---|--|----------|
| • | PRESIDENT: Dale O'Brien | →present |
| • | VICE PRESIDENT: Scott Forbes | →present |
| • | SECRETARY: Brenda Lukasik | →present |
| • | TREASURER: Darryl O'Brien | →absent |
| • | COMMUNICATIONS: Barb Allan | →present |
| • | EVENT/ TRIP COORDINATOR: Richard Allan | →present |
| • | WEBMASTER: Jean Leduc | →present |
| • | MEMBER WITHOUT PORTFOLIO: Kyle Polsfut | →present |

AGENDA ITEMS

- Dale distributed items and allowed for review and additions.

REVIEW AND DISCUSSION OF PREVIOUS MINUTES

Brenda Lukasik had sent previous minutes by email prior to the meeting for members to review.

MOTION: 2010- 014: "to approve" minutes of DATE: June 1, 2010

Moved: Scott Forbes

Second: Richards Allan

Discussion: Minor correction to be made, second Motion 2010-12 to be 2010-13. Brenda will make correction.

Called for the vote: Carried

CORRESPONDENCE ITEMS

1. Dale reported:
 - That our recent Grant application has been rejected.

EXECUTIVE REPORTS

1. PRESIDENT : Dale O'Brien

Dale reported:

- Lease application documentation and requests are still being reviewed by the city and we are waiting for a report from the city

Action Item: Dale will report to the executive further information from the city when available.

- Rundle Park ponds are now closed and equipment has been put into storage except the anchors, which have been left in the pond.
- Pool sessions are being arranged for Kinsmen Centre again for the winter months. They will start October 28 and 29th.

CONFIDENTIAL

Secretary: Brenda Lukasik

- The December 4 tournament needed to be changed due to scheduling conflicts with other events at Kinsmen. It is now scheduled for November 27, Saturday.
- The Spring Tournament is Scheduled for April 30, 2011

Action Item: Details will be posted on the Website.

2. VICE PRESIDENT – Scott Forbes

- Nothing to report.

3. TREASURER – Darryl O'Brien

Darryl forwarded his report with Dale:

- General Account: Balance as of 27 September: \$21,557.88
- Paypal (a.k.a.- Lottery Board Account): \$24,615.65
- Casino Account: as of 30 July: \$63, 757.73
- Dale reports that the pool costs have been paid, and that the Casino account may be closer to \$42,500 remaining.

4. EVENT / TRIP COORDINATOR – Richard Allan

Richard discussed upcoming events:

- Provincial Tournament Saturday, November 27, Kinsmen Pool
- Cup of the North **Feb 18-20, 2011, Kinsmen Pool**
- Spring Tournament: April 30, Kinsmen Pool

5. COMMUNICATIONS – Barb Allan

- Barb has submitted her verbal resignation, due to health reasons, to the executive. The executive expressed their thanks and well wishes for her many years of contribution.

Action Item: A notice will be posted on the Website looking for a volunteer to fill this posting.

6. WEB SITE – Jean Leduc

Jean reported:

- Web site is working well
- Action items from this meeting will be posted as required.

OLD BUSINESS

1. US Nationals:

Dale reported:

- A team attended the 2010 US Nationals in Charlotte, North Carolina. There was also a team from Montreal. It was a successful tournament.

2. Casino update:

Dale reported:

- EWP Casinos: held July 14, 15 @ WEM Palace Casino- has been successfully completed.
- EWP Executive agreed that the Club would help support the ACP Casino: December 30, 31 @ Argyle Casino

Action Item: Volunteers will be required, Dale distributed form to various members present.

CONFIDENTIAL

Secretary: Brenda Lukasik

NEW BUSINESS

1. Pool Sessions Cost and Policy Review

Dale distributed a document with items outlined for review. These were reviewed and discussed by the Executive. The following were recommendations of the Executive:

- **Session Members:** It was supported that all efforts should be made to have session member's pay prior to getting in the water.

The following were the session fees discussed:

Sessional Charges	Per session with gear	Per session own gear	Full Term (8) with Gear	Full Term (8) own Gear
Under 21	\$10		Program Fee	
Adult	\$18	\$15	\$120	\$96

- **Regarding Damage Deposits:** the executive recommended that this deposit be removed and that repairs of boats will be dealt with as a Budgetary item

Action Item: Jean will update Website and remove to remove reference to damage deposits.

- **Boat Storage:** There is limited space at Kinsmen for boat storage. Private boat storage is available only to members who are paying for full term sessions, if space permits.
 - **Paying would be \$20.00 per term.**
- NOTE: Members must also be aware that all boats that are stored at Kinsmen may be used for EWP programmes, if not being used by the owner. If the owner does not agree to this, they should be advised to take their equipment home with them.

2. Pricing for Courses and for Youth Programme -- Carol Janigo and Chris Goss

Carol and Chris distributed a cost analysis of various Kayaking prices. The Executive reviewed this. Some of the main concerns were:

- Discrepancies between the brochures and Website
- Youth should not pay more per hour for lessons than adults

Action Item: Jean & Dale will work at correcting these discrepancies.

- **PRICING CATAGORIES:** It was discussed that members found it confusing to have too many pricing categories. It was discussed at the help eliminate future confusion that we would proceed with only two categories:
 - Under 21
 - Adult

Action Item: Jean & Dale will update future brochures and Website to reflect only two categories of pricing.

CONFIDENTIAL

Secretary: Brenda Lukasik

- **ADVANCED YOUTH PROGRAMME:** Chris Goss reported that a NEW advanced youth program would be commencing on Friday evenings. This would include ½ hour of Dryland, followed by a 2-hour pool session. This is to assist in the development of youth members, in particular those that participated in the recent 2010 Alberta Summer games. This could assist in contributing to further U21 National Team members.

3. Membership:

Dale reminded the executive:

- That the membership 2011-year can commence receiving payments as of November 1, 2010.
- Membership forms can be downloaded from the Website
- Members can pay using various means: such as: Pay Pal, check, cash.

4. Newsletter and web update:

- We are now looking for a new volunteer to assist with the newsletter
- We would like to have a newsletter out by the end of the year

5. Storage Shed;

Dale reported that there seems to be a requirement for additional storage space for the increasing amount of kayaking equipment. Dale requested that the executive consider purchasing a new storage shed for club equipment.

MOTION: 2010- 015: "purchase a new equipment shed"

Moved: Kyle Polsfut

Second: Brenda Lukasik

Discussion: None

Called for the vote: Carried

Action Item: Dale can proceed with locating and purchasing a suitable equipment shed.

6. Paul Kane Dinner: November 24, 2010

Dale reported that the Rundle Park Paddling Centre was hosting a fundraising dinner event, and that he distributed information brochures with details of the event. He requested the Executive to consider our supporting this event. Executive members and other members who have been volunteering noticeable amount for the club could be invited as a thank you for their contributions.

MOTION: 2010- 016: "to support the Paul Kane 1847 Christmas Dinner fundraiser":

Moved: Jean Leduc

Second: Kyle Polsfut

Discussion: Executive members are to inform Dale of their availability, as once the tickets are purchased, they will not be refundable.

Called for the vote: Carried

Action Item: Executive Members to let Dale know their availability for the event.

Action Item: Dale may proceed to purchase the appropriate number of tickets.

7. WEM Christmas Party

The executive discussed the annual event of attending WEM waterpark for hosting the EWP membership Christmas Party. This will proceed on a date in December that would correspond to available pool time.

CONFIDENTIAL

Secretary: Brenda Lukasik

Action Item: Dale & Richard will proceed with establishing a date and letting Jean know the date so it may be posted on the Web site.

8. AGM, Nomination Committee

Dale reported that prior to the upcoming Annual General Meeting, Scheduled for January 15, 2011, that a Nominating Committee will need to be struck.

The AGM will be January 15, 2011
Times: Executive meeting from 1100-1200 hours
Time: AGM 1200-1400 hours
Location: Boston Pizza, White Avenue

Action Item: Dale will contact Boston Pizza to book room.

9. Equipment Needs

Dale reported the following equipment issues that need to be considered and addressed at some point in the future:

- **OLDER CANOE POLO BOATS:** Montreal Club is in discussion with Alberta Canoe Polo executive, regarding purchasing boats. EWP may need to discuss the possibility of selling some of our boats, for a fair price, to assist in their inventory.
- **SLALOM BOATS:** EWP Members recognize our slalom boat fleet is becoming old, and may no longer meet the same standards as the newer lighter, shorter models that are now currently being used. The Executive may need to consider purchasing newer slalom boats to assist in the development of youth athletes that will be attending future Summer Games.
- **DOWNRIVER BOATS:** EWP Members recognize our Downriver boat fleet is becoming old, and do not meet the standards of the newer lighter models that are now currently being currently . The Executive may need to consider purchasing newer Downriver boats to assist in the development of youth athletes that will be attending future Summer Games
- **SPRAY SKIRTS:** spray skirts, especially for the youth members, will need to be purchased. Youth members require various sizes and designs to be able to provide safe, reliable protection.
- **HELMETS:** There may be a requirement to purchases more helmets that would be of suitable size and weight for your younger youth members.
- **PADDLEBOARDS:** Dale discussed with the executive that there is a new form of paddleboards that are becoming very popular in the United States. These may need to be considered as a method of attracting a new type of kayaker.

Meeting adjourned at 2130 hours.

NEXT MEETING AND LOCATION:

Tuesday, November 30, 2010
1930 (7:30) hours, EWP office --10385-60th Ave, Edmonton

Minutes are subject to review, correction and approval at the next executive meeting.

CONFIDENTIAL

Secretary: Brenda Lukasik