

**EWP EXECUTIVE MEETING****DATE: March 8, 2010**

Location: Barb Allan Residence 3535 108 St. Edmonton

**Call to Order:** Dale O'Brien called the meeting to order at 1917 hours (7:19 p.m.)

## Members Attendance STATUS

- PRESIDENT: Dale O'Brien →present
- VICE PRESIDENT: Scott Forbes →absent
- SECRETARY: Brenda Lukasik →present
- TREASURER: Darryl O'Brien →present
- COMMUNICATIONS: Barb Allan →present
- EVENT/ TRIP COORDINATOR: Richard Allan →present
- WEBMASTER: Jean Leduc →present
- MEMBER WITHOUT PORTFOLIO: Kyle Polsfut →present

**AGENDA ITEMS**

- Dale distributed items and allowed for review and additions.

**REVIEW AND DISCUSSION OF PREVIOUS MINUTES**

Brenda Lukasik had sent previous minutes by email prior to the meeting for members to review.

**MOTION: 2010- 04:** "to approve" minutes of DATE: January 31, 2010

Moved: Darryl O'Brien

Second: Barb Allan

Discussion: None

Called for the vote: Carried

**CORRESPONDENCE ITEMS****1. Insurance Review**

Dale reported:

- He has received correspondence from the Morgex Insurance company regarding their recent sale. This is the company we use to insure the Clubhouse. Approximately \$1100.00/ year (due August)
- He has received a questionnaire and a renewal policy from the Insurance Company "All Sport" that covers the membership liability. This insurance policy is due in March. Approximately \$3300.00 / year. Executive members discussed whether the Liability Insurance Policies should now be handled by the ACPA and EWP get insurance under their policy.

**Action Item: Dale & Jean Leduc will meet with All Sport representatives to discuss if the Policy should now be handled by ACPA, with EWP then getting the liability insurance from ACPA.**

**Action Item: If required Dale & Darryl will complete the questionnaire and ensure sufficient funds are allocated for the renewal of the liability policy.**

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**EXECUTIVE REPORTS****1. PRESIDENT : Dale O'Brien**

Dale reported the following:

- The AGM of January 31, 2010 at Boston Pizza was well attended.
- There are some issues with our current constitution, and these need to be dealt with during the upcoming year.
- Dale and Darryl meet with the Alberta Gaming Commission representatives on February 2, 2010 and the Commission is in the process of reviewing a number of clubs constitutions and may be assisting a number of clubs with constitutional revisions.

**Action Item: Dale will keep the executive informed with further updates from the Commission.**

**2. VICE PRESIDENT – Scott Forbes**

Absent no report at this time. Regrets sent.

**3. TREASURER – Darryl O'Brien**

Darryl reported:

- The Audit with the Alberta Gaming Commission was held on February 2, 2010,
- Dale and Darryl both attended on behalf of the EWP membership. A formal report following this meeting has not yet been received.
- Some of the recommendations from the Audit are as follows:
  - Developing a club inventory and asset list should be developed.
  - Update membership list to include members under the age of 21
  - Club needs to continue to be a "broad based" club
  - Revisions are required to current constitution. The Commission report is expected to provide more information regarding proposed changes.

**Action Item: Executive will determine a course of action to develop an inventory list of assets**

**Action Item: Darryl will provide executive information when Audit report is received.**

- No current financial statement was reported at this time. However Darryl reported that he would have a financial report available regarding the recent Cup of the North Tournament that was held in February.

**Action Item: Darryl O'Brien to complete a financial report regarding Cup of the North tournament for the next executive meeting.**

**4. EVENT / TRIP COORDINATOR – Richard Allan**

Richard and Dale reported:

- A film festival at the Citadel Theatre—March 19
- Tournament dates are being scheduled by a variety of clubs in Alberta
- EWP has Spring Tournament May 8, Kinsmen
- Sundre Tournament – March 20 & 21
- Calgary Yukon Club – TBA at the SAIT Pool
- Montreal- TBA for a spring event
- Alberta Summer Games- Peace River- July 19-25
- Canadian Canoe Polo Nationals, Montreal, July 24-25

**5. COMMUNICATIONS – Barb Allan**

Barb reported:

- She needs new information for a new newsletter.
- She has received from Dale a current membership list.

**6. WEB SITE – Jean Leduc**

Jean reported:

- The new Website is active.
- He encourages members are to report if any problems are encountered.
- The new brochure updates have been added to Website
- TWITTER account has been set up to assist members who are “Twitter savvy” and want to get club updates by this method. He reported there are 5 followers at this date.
- New email accounts have been set up for executive members. Brenda and Barb would like to develop a membership access to assist in maintaining a single updated list.

***Action Item: Brenda, Barb and Jean scheduled a Meeting on March 24 @1930 hours, at Barbs home, to work on this list development.***

**OLD BUSINESS****1. AGM items:**

Darryl requested the following:

- As a follow-up to the Audit meeting of February 2, 2010 he would like to have a post addition to the AGM meetings an note regarding which executive members have signing power on the account. This would be: Dale O'Brien, Darryl O'Brien and Brenda Lukasik

***Action Item: Brenda Lukasik, secretary, will add an addendum to the AGM minutes prior to having them posted on the Club Website.***

- Re Coaching Clinics: There may a coaching clinic being organized in Puerto Rico by the ICF. He will obtain further information. This may be useful to support the request of the AGM members who were asking for improved refereeing support.

***Action Item: Darryl to find out more information regarding Referee course.***

**2. Cup of the North**

Dale reported:

- The event went well but may have run a deficit.
- The new boat rack that was constructed for the event worked well and now will be considered part of the clubs assets.
- Darryl will provide an updated financial report at the next meeting.

**3. EWP Pool Sessions**

Dale reported:

- EWP continues to run sessions at Kinsmen Pool Thursday & Friday evenings.
- More courses could be scheduled for Rundle Park once the water has been added to the outdoor venues.
- There continues to be problems with collecting fees for the various sessions from members.

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***Action Item: Executive to consider developing a new membership/ registration form to have available for members signing up for courses. Barb has a copy and will send out the form with revisions for executive review. Hopefully this could be in place before start of the April 9 course.***

***This form should be designed to assist in determining which members are under-21 years of age. This would assist in collecting data to provide to the Alberta Gaming Commission is further audits.***

## **NEW BUSINESS**

### **1. Lesson Brochure and Kinsmen Pool changes**

Dale reported:

- The 2010 Brochure has been published and distributed to various venue locations.
- New introduction class commences April 9.
- Brenda Smith, a long-term city employee who has managed Kinsmen Pool bookings with EWP for many years has been moved to a new position. Her replacement is a lady named Jeanna. Jeanna is requesting an outline of tentative major booking EWP has planned for the 2010-2011 season.

***Action Item: Dale will discuss with Jeanna, upcoming EWP bookings. Events such as the 2010 Spring and Fall tournaments and the 2011 Cup of the North.***

### **2. Aquatic Committee Update**

Dale reported:

- The Aquatic Committee meeting will be meeting to discuss the pool use allocation for the 2010-2011 year. Dale is a member of this committee. He indicated that it is possible EWP could lose some of the Kinsmen Pool time.
- There is a new 50-meter pool scheduled to open in September 2010. This could impact various bookings. Dale will have an opportunity to tour this new facility.

***Action Item: Dale will report back to the Executive at the next meeting any further development from this committee.***

### **3. EWP Clubhouse Update**

Dale reported:

- The City of Edmonton has sent EWP a new lease extension for the clubhouse location. The executive members were in agreement that the clubhouse lease should be extended.
- Insurance policy will need to be revisited if the lease is extended.

***Action Item: Dale will follow up with the city regarding the lease extension and report back at the outcome at the next executive meeting.***

- A new Outrigger Canoe Club has approached EWP to discuss the possibility of "sharing" the clubhouse. They are looking for riverside storage.

***Action Item: Dale will investigate further this partnership.***

- Currently there is a partnership with the Greater Edmonton Canoe and Kayak Club. We are not sure if this partnership is still desired by the other club.

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***Action Item: Brenda will email Rick Hill and request what that clubs desire is and report back at the next executive meeting, if Rick has responded.***

#### **4. Spring Events Planning.**

AGM follow-up:

- The executive discussed that membership at the AGM, who are not into the competitive polo sport are looking for more recreational events.
- A schedule to provide river trips, more river guides would have to be developed. This may need to be a joint project with the Alberta Canoe Polo Association (ACPA).

***Action Item: The executive will look at this item in further detail at the next meetings.***

#### **5. Boat Garage Sale**

Dale reported:

- The garage sale was a successful event in 2009 and the executive agreed that it should be held again this year. This allows for old unused boats to be sold off and income to be used to replace and or repair the current boats.

***Action Item: A date needs to be determined. This date would then be posted on the Website.***

***Action Item: Dale and Darryl will review the inventory and determine which boats could be eligible for the sale***

***Action Item: Dale and Darryl will notify Jean Leduc of the selections and a list could be posted on the Website. It may be prudent to post photos and price.***

#### **6. Polo boats to Montreal**

Dale reported:

- 10 polo boats were sold to a polo club in Montreal.

#### **7. Alberta Canoe Polo Association (ACPA) Annual General Meeting(AGM) Update:**

Jean Leduc reported:

- The AGM for ACPA was held March 2, 2010
- ACPA has a Website: <http://www.albertacanoepolo.com>
- There is discussion how EWP will be part of the ACPA and Canada Canoe Polo Association(s).
- There are grants available to assist in development of Canoe Polo in Alberta
- There are grants that are available to cover travel costs when travelling to develop canoe polo as a sport in Alberta.
- There could also be grants available for Alberta Canoe Polo Players who are on the National Teams

***Action Item: Dale will review the availability of grants and determine if a grant would be available to assist in the payment of the recent Cup of the North event.***

- ACPA may be developing a “mobile” polo-training trailer. This would allow for equipment & gear to be moved to areas to assist smaller community’s host canoe polo clinics. It is planned to start with a trailer with enough equipment for 10 individuals. This clinic trailer would require items such as:
  - boats
  - Helmets
  - Pfds
  - Nets

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- Balls

- EWP executive members have been asked to consider the sale of boats, such as the plastic vampires, for the above-mentioned “mobile polo trailer”. These boats are current worth about \$300-\$350.00 each.

**MOTION: 2010- 05:** “to sell vampire boats (around 10) to ACPA ”

Moved: Barb Allan

Second: Richard Allan

Discussion: None

Called for the vote: Carried

***Action Item: Dale, Darryl will follow-up with ACPA Executive regarding the sale of Vampire boats for the use in the Mobile training trailer.***

### **8. Rundle Association Meeting March 17, 2010**

Dale reports:

- There will be a meeting of the Rundle Association on March 17, 2010
- They will be confirming dates for our use of the pond at Rundle
- The club can expect to be setting up the nets on the pond some time in May

### **9. Paddle Festival :**

Kyle reported:

- The company Mountain Equipment Coop (MEC) may be planning another event separate from the River Days event that the City of Edmonton hosts in Rundle Park
- They already have a separate event in Calgary, date TBA.
- This could provide another opportunity for EWP to showcase their club.

***Action Item: Kyle will find out dates and report back at the next executive meeting.***

### **10. Joint Ownership Support Project**

Dale reported:

- Currently we have a rental program that allows members to rent boat package at the end of the pool sessions to end of September for \$250.00
- A second programme is being considered for National Team members who may not have the financial ability to purchase a new “top of the line boat” for completions such as the Worlds.
- Therefore a Joint Ownership “Support Project” is being devised. This programme would allow EWP members who are on the National Team to purchase a new point in partnership with EWP.

***Action Item: Dale has developed a description and Contract form. Executive members are to review and forward any questions, concerns, additions, and deletions to Dale prior to the next meeting.***

**Meeting adjourned at 2130 (9:30pm) hours.**

### **NEXT MEETING AND LOCATION:**

Date: Tuesday, April 6, 2010 7:00 p.m. (1900 hours)

Location: Barb Allan Residence 3535 108<sup>th</sup> St., Edmonton

Minutes are subject to review, correction and approval at the next executive meeting.

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Secretary: Brenda Lukasik