

EWP EXECUTIVE MEETING**DATE: April 6, 2010, Monday**Location: Alberta Canoe Polo, EWP Office 10385-60TH AVE, Edmonton**Call to Order:** Dale O'Brien called the meeting to order at 1900 hours (7:00 p.m.)

Members Attendance STATUS

- PRESIDENT: Dale O'Brien →present
- VICE PRESIDENT: Scott Forbes →present
- SECRETARY: Brenda Lukasik →present
- TREASURER: Darryl O'Brien →present
- COMMUNICATIONS: Barb Allan →absent
- EVENT/ TRIP COORDINATOR: Richard Allan →present
- WEBMASTER: Jean Leduc →present
- MEMBER WITHOUT PORTFOLIO: Kyle Polsfut →present

AGENDA ITEMS

- Dale distributed items and allowed for review and additions.

REVIEW AND DISCUSSION OF PREVIOUS MINUTES

Brenda Lukasik had sent previous minutes by email prior to the meeting for members to review.

MOTION: 2010- 06: "to approve" minutes of DATE: March 8, 2010

Moved: Jean Leduc

Second: Richard Allan

Discussion: None

Called for the vote: Carried

CORRESPONDENCE ITEMS**1. Insurance Review**

Dale reported:

- There was an issue with having the co sharing insurance with ACPA, therefore he will proceed with the membership insurance plan renewal. The club information has been submitted to Morgex.

Action Item: Dale will proceed with renewal of policy for membership liability insurance**EXECUTIVE REPORTS****1. PRESIDENT : Dale O'Brien**

- The new kayaking brochure is out.
- Has applied to ACPA for \$1000.00 funding to assist in covering expenses for the Cup of North
- May be renting a score board to Montreal Club, and possibly selling scoreboards to Montreal
- No response from the Outrigger club regarding joint use of the EWP Clubhouse
- No response from Rick Hill regarding joint use of the EWP Clubhouse

CONFIDENTIAL

Secretary: Brenda Lukasik

- 1 -

2. VICE PRESIDENT – Scott Forbes

Scott reported:

- He has been approached by the Canadian National Men's Team to look for support from the EWP Club to assist them in fundraising event such as river trips, training sessions. They would like EWP Support for equipment and expertise.

Action Item: Scott will have further information at the next meeting

Action Item: Scott will work with Richard and Kyle at reviewing the proposed plans.

MOTION: 2010- 07: "to support in principle the request to support CCP Men's team in their fundraising proposal.

Moved: Jean Leduc

Second: Darryl O'Brien

Discussion: Will require more details

Called for the vote: Carried

Action Item: Revisit this Motion 07 once further information has been provided

3. TREASURER – Darryl O'Brien

Darryl reported:

- Casino Audit letter was available. There are new restraints and guidelines that Darryl will be reviewing.
- Letter was circulated for review
- Financial report: (end of February)
 - Casino: \$68,744.00
 - General: \$24,940.86
 - Paypal: \$11,003.52

4. EVENT / TRIP COORDINATOR – Richard Allan

Richard and Dale reported:

- EWP has Spring Tournament May 8, Kinsmen
 - \$30.00 / person
 - \$20.00/Person U21
 - Time : 1300-2300
 - Location: Kinsmen
- Sundre Tournament – March 20 & 21 – well attended
- Calgary Yukon Club – April 10 at the SAIT Pool
- Montreal- May 22, 23 for a spring event
- Alberta Summer Games- Peace River- July 19-25
- Canadian Canoe Polo Nationals, Montreal, July 24-25

5. COMMUNICATIONS – Barb Allan

Jean reported in Barbs absence:

- Newsletter has been completed and posted

6. WEB SITE – Jean Leduc

Jean reported:

- Newsletter has been posted
- Completed a mail out of the March newsletter to all 2009 members

CONFIDENTIAL

Secretary: Brenda Lukasik

- 2 -

- Meeting was held with Barb and Brenda to instruct them on how to upload and share documents. I.e., membership lists, on Google Apps. This is so we can share a master membership list, which can be updated by any executive member.
- New EWP Membership Registration form has been posted on Web site

Action Item: Jean to set up all 2010 members on the we site so they can be contacted via the Website messaging system to avoid "Spam" filtering encountered by G-mail

NEW BUSINESS

1. Lesson Brochure and Kinsmen Pool changes

Dale reported:

- The 2010 Brochure has been published and distributed to various venue locations.
- New introduction class commences April 9.
- He has created a new form to hand out to individuals who are outstanding in fees.

2. Aquatic Committee Update

Dale reported:

- The 2010 schedule should be out soon, this should also include the new Pool that opens Sept 2010.
- Date submitted for next years Cup of North – Feb 18-19, 2011

Action Item: Dale will report back to the Executive at the next meeting any further development from this committee.

3. EWP Clubhouse Update

Dale reported:

- He will meet with the City of Edmonton for a site review on April 9
- Insurance policy will need to be revisited if the lease is extended.

Action Item: Dale will follow up with the city regarding the lease extension and report back at the outcome at the next executive meeting.

4. Garage Sale

Dale reported:

- He has created a list of proposed items for sale, this may be boats, scoreboards, etc.
- Will try to take photos of items
- Will submit list and photos to Jean to post on Website
- Proposed Date, June 12, post River Days event

Action Item: Dale to sent list of items for sale and photos to Jean

Action Items: Jean to post items on Website

5. Joint Ownership Support Project

Dale reported:

- He had the Form updated
- Form was reviewed

CONFIDENTIAL

Secretary: Brenda Lukasuk

- Plan only to have 4 boats on the plan at this time, and evaluate the programme later.

Action Item: Dale will update the form with proposed corrections.

6. Spring Planning

Dale reported:

- A schedule of events has been organized and posted on Website

7. New membership Form

Dale reported:

- New Membership Registration form has been completed and posted on the Website

8. Sale to ACPA

Dale Reported:

- ACPA purchasing Boats and possibly scoreboards

Action Item: Dale and Jean to report on condition of sale

9. Flowers for Barb

It was noted that Barb is currently in Hospital. Flowers and get well wishes will be sent.

Action Item: Darryl will purchase and take flowers to Barb.

10. Invoice from OBECO for repairs

Dale reported:

- He has received an Invoice from OBECO for \$1915.00 for repairs done to EWP boats and equipment
- Invoice was distributed for review

MOTION: 2010- 08: "to pay OBECO" for repairs to EWP equipment

Moved: Richard Allan

Second: Brenda Lukasik

Discussion: None

Called for the vote: Carried

Meeting adjourned at 2100 hours.

NEXT MEETING AND LOCATION:

Date: Wednesday May 5, 2010 at 1900 hours (7 p.m.)

Location: ACPA/ EWP Office 10385-60TH AVE, Edmonton

Minutes are subject to review, correction and approval at the next executive meeting.

CONFIDENTIAL

Secretary: Brenda Lukasik